

**PHEASANT WALK
HOMEOWNERS ASSOCIATION
MANAGERS REPORT
MAY 14, 2008**

I. ADMINISTRATION:

- **Correspondence Mailed / Received:** ARB letters were mailed.

Please see attached letter from resident regarding the painting of the fence.

Please see attached correspondence from the county regarding the pavers and sidewalks, per the Boards Request.

- **Meetings Attended:** Met with Sheri throughout the monthly to discuss outstanding community issues.

Met with Brown and Brown Insurance on Tuesday to discuss a policy quote.

Scheduled a meeting to meet with F.P.L. regarding the light pole on Sugar Pine. Waited for F.P.L. for two hours and they never showed up for the appointment.

- **Insurance:** Currently obtaining insurance quotes from Brown and Brown and Plastridge Insurance.
- **Work Orders:** Placed a work order for a light pole on Sugar Pine not functioning properly.
- **Violations:** Met with violation committee and performed property inspection. 200 violation letters were mailed.
- **Bank Signature Cards:** The bank signature cards have been completed, however the bank is waiting on copies of driver's licenses from two Board Members.
- **Corporate Annual Report:** The Corporate Annual Report has been updated and filed.

- **Website:** Provided Frank Yaan with minutes, managers report and financial to update the community website.

II. PROJECT UP DATE AND STATUS:

Maintenance Projects:

Anthony DeFlippes submitted a proposal in the amount of \$8,170.00 to perform tree trimming services.

Sunshine Landscaping and Zimmerman's Tree Service are in the process of submitting proposals for tree trimming services. The proposals will be obtained prior to the meeting.

Anthony DeFlippes is in the process of obtaining permits to install the 24 oak trees.

Gregor is currently working on the street signs.

Dick Pope has received deposits to repair the sidewalk located by the dock and also to paint the "Woods End" concrete wall.

Hoover Irrigation made repairs to the irrigation system per Anthony DeFlippes.

Nina Ashton has submitted architectural landscape consultant proposals. Please see attached proposals.

